



Neosho Junior High School Parent and Student Handbook

2013-14

Dr. Jenifer Cryer, Principal
Mr. Zac Erisman, Counselor
Mrs. Danetta Morgan, Secretary

Name: _____

CAT Teacher: _____

Neosho Class of 2018
Destination Graduation: The Tassel is Worth the Hassle!

Our Mission is to assist all students to become productive members of our changing society.
Neosho Jr. High School

The Mission of the Neosho R-5 School District is to inspire high academic achievement and maximize personal potential in all students.

Neosho R-5 School District

Core Values: Excellence – Integrity – Quality Relationships – Respect – Accountability

neoshopublicschools.net

Staff conference times and e-mail addresses

Jenifer Cryer, Principal, cryerjenifer@neosho.k12.mo.us

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Don Bright, Library, brightdonald@

Jeff Burghart, Science, 3rd hour prep, burghartjeff@

Tom Ellis, Science, 7th hour prep, ellistom@

Bari Pitcher, Science and Co-Teaching, 1st hour prep, pitcherbari@

Laura Schisler, Science, also teaches HS classes, schislerlaura@

Sharris Hayes, English Lab, 6th hour prep, hayessharris@

Laurie Sullens, English, 3rd hour prep, sullenslaurie@

Christi Owens, English, 1st hour prep, owenschristi@

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Matt Hixson, Social Studies, 7th hour prep, hixsonmatt

Tyler Gordon, Social Studies, also teaches HS classes, gordontyler@

Abby Adamson, Mathematics, 6th hour prep, adamsonabby@

Teresa Tanner, Mathematics, 5th hour prep, tannerteresa@

Mary Sellers, Mathematics, 2nd hour prep, sellersmary@

Dawn Cassity, Mathematics and Co-Teacher, 4th hour prep, cassitydawn@

Marline Drake, Electives, 2nd hour prep, drakemarline@

Greg Capps, Technology, 2nd hour prep, cappsgreg@

Shandon King, Family & Consumer Science, 3rd hour prep, kingshandon@

Michael Strahan, Art, also teaches HS classes, strahanmichael@

Rachel Huxol, ELL, also teaches HS classes, huxolrachel@

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Michael Daugherty, PE, also teaches HS classes, daughertymichael@

Ryan Lovell, Band, lovellryan@

Darren Cordray, Orchestra, cordraydarren@

Jacob Oakes, Choir, oakesjacob@

Drew Osborne, Co-Teaching, 7th hour prep, osbornedrew@

Anya Gripka, Special Education, gripkaanya@

Linda Lewis, Co-Teaching, 7th hour prep, lewislinda@

GENERAL SCHOOL INFORMATION

ADMINISTRATION

Most routine questions can be answered through the Principal's office. Questions about school policies not covered in the Student Handbook should be directed to the principal or guidance counselor.

417-451-8660 Junior High School, 417-451-8687 Junior High Fax

GUIDANCE

The guidance office exists to assist students. The guidance office offers information on career exploration, graduation requirements, college and scholarship applications as well as personal counseling and referral information.

HEALTH SERVICE

A student who becomes ill or in need of first aid treatment will be brought to the health office for treatment or further disposition. When possible and when it is indicated, parents will be called to come after the pupil. If the nurse is unable to contact the parent by phone, other means of contact will be employed. For those cases not sent home, the health room beds will be utilized. **All medications prescribed by a physician, as well as all non-prescription medications (including aspirin, Tylenol, cough drops, etc.), should be cleared with the school nurse or respective principal before being taken.** If special instructions need to be followed, a physician's written instructions are required for any prescribed student medication to be taken by the student while under the jurisdiction of the district.

The nurse may conduct screenings on students (i.e. vision). Parents will be notified prior to screenings. Please contact the school nurse (Mrs. Lester) in the event you do not want your child to participate.

ENROLLMENT AND NON-DISCRIMINATION

Neosho school district does not discriminate on the basis of race, religion, national origin, sex, or disability. The procedures for reporting allegations of discrimination or harassment including definitions of harassment and discrimination and the contact information for the compliance coordinator are found in Board Policy AC.

Board Policy regarding homelessness may be found in Policy IGBCA.

LIBRARY

The library is open from 7:30 a.m. until 4:00 p.m. Monday through Thursday. Students are encouraged to use this facility during free time and/or during class time as designated by the classroom teacher. **No book bags are permitted in the library.**

TEACHERS

The best time to reach teachers outside class time is from 7:30 – 7:50, during their conference period, or after school. **Another excellent way to reach a teacher is through e-mail. Use the teacher's last name and first name and then the website address.**

Example: cryerjenifer@neosho.k12.mo.us

A full listing of teacher conference times and e-mail addresses are listed in the front of this handbook.

Parents can receive information on the professional qualifications for their child's teachers and if the child is receiving services from a paraprofessional, the paraprofessional's qualifications as well (Board Policy GBL).

CHANGE OF ADDRESS

Please notify the office immediately if your address or phone number changes during the year.

INSURANCE

Neosho R-5 School District does not insure individual students. Parent packets will include a hand-out providing parents the opportunity to purchase student insurance.

LOCKERS

A locker is assigned to each student for his/her personal use during the school year. Students must obtain permission from the office to change lockers. **Students should remember that the lockers are school property and are subject to inspection at any time.** In addition, periodically drug-sniffing dogs may be used on school grounds (*Board Policy JFG*). Any damage done to the locker will be charged to the student. **No tape or contact paper can be placed on the inside or outside of the lockers. Magnets may only be used to hang items inside the lockers.**

Locks for Lockers - Combination locks are available in the Junior High office. It is **STRONGLY** recommended that students use a lock. Students may not place personal locks on their locker.

LOST AND FOUND

Lost and found is located in the office. Students should not bring items of monetary value to school. If it is necessary, students should keep the item with them, locked up, or leave it in the office for safe keeping. **Leaving purses, bags, equipment, etc. in classrooms, lockers, or in any unsecured area is not recommended.**

TELEPHONE

The office telephone should only be used for emergencies. Classroom phones are not available for student use.

CELL PHONES/ELECTRONIC EQUIPMENT

Phones or electronic equipment seen or heard during the school day will be confiscated and returned to a parent (on the 2nd and subsequent offenses). All cell phone/electronic equipment offenses will result in a referral. **Parents needing to contact a student are asked to call the office. (Current procedures are outlined in the back of this handbook.)**

STUDENT RECORDS AND RIGHT TO PRIVACY

Parents and legal guardians of students have the right to examine the permanent record of the student, have them explained, secure a copy, and challenge the contents. Generally, a student's records may not be released to any agency or individual outside the school system without the permission of the parent or legal guardian.

Students acquire all rights afforded parents at age 18 or by attending an institution of post-secondary education.

HALL PASSES

No student is to be out of class without a hall pass. Students in the halls without a pass will be sent back to class. Students should use the restroom, get a drink, and go to their locker during the 5 minute passing period. **Teachers will not allow students to leave class unless it is an emergency.**

ID BADGES

ID Badges will be issued to all students at the beginning of the school year. It is the student's responsibility to keep the badge in their possession and produce the ID badge when asked for it. If an ID Badge is lost, a student may purchase a new badge for \$5.00. ID badges are necessary for entering the building (they are key cards), as well as for use in the library and cafeteria. Replacement lanyards will cost \$2.00.

VISITORS

Any visitor entering the building must check in through the High School Office. They may leave messages in the Office or ask to have a student brought to the office if a legitimate need exists. Visitors may not attend classes with a student. **Students will NOT be checked out of school by anyone who is NOT listed on the student profile of the student section of the school software.**

TECHNOLOGY

Before students may use technology (equipment, software, etc.), the student and his/her parents or guardians must sign a contract regarding appropriate use of technology. Student's usage of technology will be monitored; there is no expectation of privacy when using district computers or other technology. Personal computers/technology are not allowed at school.

Board Policy EHB/EHB-AP outlines technology expectations for the district. This includes a notice that there is no expectation of privacy in the use of district computers or other technology. Misuse of technology – equipment, software and other technology materials – will result in loss of technology privileges and/or other appropriate disciplinary action. For additional information, review your copy of the Student Use Agreement or Discipline Technology Policy.

Students should return a signed "Permission to Photograph" form if they wish to be included in the Wildcat News and other photo publishing activities.

PARENT/GUARDIAN PERMISSION FORMS

Students must have a signed permission slip for the following in order to participate in various school related activities:

- √ Technology Student Use Agreement
- √ Permission to Photograph
- √ Field Trip Permission Form
- √ Medical Information Form
- √ Student Handbook Verification Form

SURVEYS

Periodically surveys may be given to students. Parents will be notified prior to the survey being given. Parents have the right to review the survey prior to participation and may opt their child out of surveys.

EMERGENCY PROCEDURES

The Neosho R-5 School District has an emergency procedures guide which includes plans for: evacuation, tornado, earthquake, unwanted intruder, accident/serious injury/illness, student runaway/abduction, suicide intervention and after hours building emergency.

The Junior High/High School conducts drills for each of the following: evacuation, tornado, earthquake, and intruder on campus.

Crisis procedures and manuals are available for public review in the offices. Comprehensive drills will be held periodically.

BUS TRANSPORTATION

School bus transportation is provided free of charge for all students who live more than one mile from school. Students who ride buses are expected to observe the rules established by the bus driver, as he/she is in charge of the bus and the students.

All students participating in sports or other school sponsored activities will be expected to ride the school bus or other approved transportation to and from the games or activities. Students will not be allowed to drive cars to such activities unless a pressing need exists and the parent makes a personal request to the principal, coach, or sponsor.

INCLEMENT WEATHER/SCHOOL CANCELLATION

In case of inclement weather, school cancellations will be posted on television and the radio. You may also be contacted by use of the school automated dialing system. Please note that the dialer will contact the primary telephone number as listed on the child's student profile. In the event your child will need to be picked up off campus you will be notified using the above sources or you will be contacted by school personnel.

CHARACTER AND EXPECTATIONS

SW-PBIS

The purpose of Neosho Junior High's school wide positive behavior support plan is to assist our students in becoming productive members of our school by practicing respect, acting safely, working hard, and showing responsibility.

SW-PBIS is a process for creating a better learning environment leading to a safer and more effective school. A set of behavior expectations is posted throughout the school so students are aware what is required of them in any school setting. These expectations are taught, reviewed, and positively recognized throughout the year.

SW-PBS is an ongoing approach using a variety of strategies with the goal of teaching positive behavior skills to all students so that they know what is expected of them and know how to succeed during their time at Neosho Junior High School.

Student Recognitions

“Go for the Gold”

Positive Referral: Recognition of students caught being good by staff members for following or being a role model of our four expectations.

Character Bucks: Given to students with perfect attendance, no office referrals and good grades on a three week basis. Students redeem Character Bucks at the end of each quarter for a variety of recognitions.

Tickets: Students will randomly be given tickets during the school day when they exhibit good character. These tickets can then be redeemed for various supplies and prizes.

Character Celebrations: Students that earn 60 or more character bucks during a quarter will qualify for the character celebration.

(insert PBIS Matrix)

ACADEMICS

SCHEDULE CHANGES

Schedules will not be changed after school starts unless it is an incorrect placement or classes need balanced. Schedules changes for the 2nd semester will be made in December.

PHYSICAL EDUCATION CLOTHING

Students enrolled in Physical Education are expected to meet the following clothing requirements:

Gray t-shirt, solid black shorts (no shorter than 3” above the knee) and composition tennis shoes.

It is advisable to mark each item with the student’s name in order to insure identification. Any student with difficulty in obtaining these items should see their gym instructor as soon as possible. **All students should check out a lock from the physical education teacher and secure all personal property during class.** Students CANNOT wear any jewelry during gym class. Students will be asked to remove earrings, watches, necklaces, etc for safety reasons.

STUDENT SUCCESS

Students will be held to high academic standards through intervention and rewards systems. Students are rewarded with good grades through our character program. For A’s and B’s students receive character bucks which will be redeemed at various times in the year for a number of prizes. Students can also earn character bucks through good behavior and perfect attendance. It is expected that students will complete all work assigned by the classroom teacher.

TUTORING

Students that require extra assistance academically will have opportunities Monday through Thursday to receive tutoring from teachers both before and after school.

CURRICULUM

Classroom teachers will be instructing in alignment with the Missouri Standards. Please contact the school if you have questions regarding student standards or if you would like to view any aspect of our curriculum.

STUDENT INCENTIVES

Students will receive character bucks based on grades, attendance and behavior. They will be able to redeem character bucks at various times in the school year. Our incentive program is as follows:

Awarding of Character Bucks:

- Bucks will be awarded for excellence in academics, discipline, and attendance each three week grading period. Students will accrue points as follows:

Grades:	10 for straight A's
	8 for A's/B's
	6 for straight B's
Discipline:	10 for NO Discipline referrals
Attendance:	10 for perfect attendance
- Character Bucks will also be awarded during MAP Testing for being prepared, doing your best on the test, and reading a library book when finished until the whole class has completed their assessment.

Redemption of Character Bucks:

Students that earn 11 or more points during a 3 week cycle will receive an added incentive. These rewards will change throughout the year.

Students that acquire 60 or more points through the quarter (through grades, attendance, and discipline) will qualify to attend the Character Celebration at the end of the quarter!

Character Celebration Activities may include movie day, field day, club activities, etc. These activities will be determined by student interest.

What about the students who don't qualify for Character Celebration Day activities?

- Students not attending the Celebration would stay in the gymnasium or classrooms and be divided into groups to be supervised by teachers.
- Students may be given an assignment by the teacher on duty; they may be reading, working on homework, etc. The work assigned will be pre-determined. These assignments will be decided by the staff prior to each Character Celebration. There will be a set expectation for what students that cannot (or chose not to) participate will do.

Grading Cycles may be adjusted through the year due to missed days. As of the beginning of the year they will be as follows:

Quarter 1 *Cycle 1 8/14 – 9/6*

Cycle 2 9/9 – 9/25

Cycle 3 9/26 – 10/15

Character Celebration currently scheduled for Friday 11/1.

Quarter 2 *Cycle 1 10/16 – 11/8*

Cycle 2 11/11 – 11/26

*Cycle 3 – 12/2-12/13 (10 pts. no absences, 10 pts. no discipline referrals,
10 pts. no missing assignments)*

Character Celebration currently scheduled for Friday 12/20.

Quarter 3 *Cycle 1 1/7 – 1/24*

Cycle 2 1/27 – 2/14

Cycle 3 2/17 – 3/7

Character Celebration currently scheduled for Friday 3/28.

Quarter 4 *Cycle 1 3/17 – 4/3*

Cycle 2 4/7 – 4/25

Cycle 3 – Points will be determined by classroom teacher during MAP testing.

Character Celebration currently scheduled for the Last Day of School.

CAT TIME

CAT time is a time for students to organize and study. It is the student's responsibility to be prepared to work during CAT time. Students should come to CAT time with homework to work on or a book to read. Students requiring additional assistance in math and or reading/communication arts may be pulled from their CAT class occasionally. This intervention time will be open to all students and will focus on specific skills.

TEXTBOOKS

LOST AND DAMAGED MATERIALS

1. Damaged, lost or stolen materials must be paid for by the student. Students are checked out books at the beginning of the year. They are responsible for those books until they are returned to the teacher. If they are LOST or stolen from their locker, they are still responsible for the cost of replacement. We strongly recommend that students check out a lock for their locker to keep materials secure.
2. When a book or other item is lost, the teacher should notify the office of the student's name and the title, publisher, and edition of the book.
3. Students should be notified that report cards and other records will be withheld until the fine is paid.

2013-14 TESTING SCHEDULE

MAP—(Missouri Assessment Program) This standardized test will be given in the spring. Algebra I students will be taking the high school end of course examine instead of the Math MAP assessment for the math assessment only. All 8th graders will continue to take the Communication Arts and Science assessments on the MAP test.

GRADE CARDS AND PROGRESS REPORTS

The Jr. High will be using a 3-week grading cycle. Final Quarter report cards will be issued at the end of each nine-week period. **Grade reports will be given to the student with the exception of both semester grade cards, which will be mailed.**

MAKE-UP WORK

When a student has been absent, it is **the responsibility of the student** to contact the teacher regarding make-up assignments. The amount of time allowed to complete the work is up to the discretion of the teacher and may vary from class to class. As a guide, a student is given the same number of days to make up the work as the number of days absent. When it appears that a student will be absent for two or more days, parents are encouraged to contact the office to make arrangements to pick up assignments. While absences resulting from participating in approved school activities are not counted as days absent, students are expected to keep up with their studies and do make-up work as assigned by the teacher.

***Students will be penalized on work done if they are suspended out of school. Students are encouraged to do the work to stay caught up in class, however, they will earn up to 75% credit.

LifeChoices

All 8th grade students participate in the LifeChoices Program during the school year. This is a 2-week course. Parents will receive information about this program prior to instruction. Parents can sign a waiver for their child opt out of this program if needed. The following outlines board policy regarding the teaching of human sexuality.

TEACHING ABOUT HUMAN SEXUALITY

The Board of Education recognizes that parents/guardians are the primary source of sexuality education for their children. The Board also recognizes that effective sexuality education, taught in concert with parents/guardians, helps students avoid risks to their health and academic success and prepares them to make informed decisions as adults. Therefore, pursuant to requirements of state law, if the district chooses to use any course materials and instruction relating to human sexuality and sexually transmitted diseases the materials and instruction shall be medically and factually accurate and shall:

1. Present abstinence from sexual activity as the preferred choice of behavior in relation to all sexual activity for unmarried students because it is the only method that is 100 percent effective in preventing pregnancy, sexually transmitted diseases and the emotional trauma associated with adolescent sexual activity. Students shall be advised that teenage sexual activity places them at a higher risk of dropping out of school because of the consequences of sexually transmitted diseases and unplanned pregnancy.
2. Stress that sexually transmitted diseases are serious, possible health hazards of sexual activity. Students shall be provided with the latest medical information regarding exposure to human immunodeficiency virus (HIV), acquired immune deficiency syndrome (AIDS), human papilloma virus, hepatitis and other sexually transmitted diseases.
3. Present students with the latest medically factual information regarding both the possible side effects and health benefits of all forms of contraception, including the success and failure rates for the prevention of pregnancy and sexually transmitted diseases, or present students with information on contraceptives and pregnancy in a manner consistent with the provisions of the federal abstinence education law.
4. Include a discussion of the possible emotional and psychological consequences of preadolescent and adolescent sexual activity and the consequences of adolescent pregnancy, as well as the advantages of adoption, including the adoption of special needs children, and the processes involved in making an adoption plan.
5. Teach skills of conflict management, personal responsibility and positive self-esteem through discussion and role playing at appropriate grade levels to emphasize that the student has the power to control personal behavior. Students shall be encouraged to base their actions on reasoning, self-discipline, sense of responsibility, self-control and ethical considerations, such as respect for one's self and others. Students shall be taught not to make unwanted physical and verbal sexual advances or otherwise exploit another person. Students shall be taught to resist unwanted sexual advances and other negative peer pressure.
6. Advise students of the laws pertaining to their financial responsibility to children born in and out of wedlock and advise students of the provisions of chapter 566, RSMo., pertaining to statutory rape.

The district will not permit a person or entity to offer, sponsor or furnish in any manner any course materials or instruction relating to human sexuality or sexually transmitted diseases to its students if the person or entity is a provider of abortion services. District personnel or district agents will not encourage students to have an abortion.

Students may be separated by gender for human sexuality instruction. Instruction in human sexuality is to be appropriate to the age of the students receiving such instruction.

The district is required to notify the parent/guardian of each student enrolled in the district of the basic content of the district's human sexuality instruction to be provided to the student and of the parent's/guardian's right to remove the student from any part of the district's human sexuality instruction. The district is required to make all curriculum materials used in the district's human sexuality instruction available for public inspection as a public record prior to the use of such materials in actual instruction.

ATTENDANCE

ATTENDANCE – Board Policy JED

Prompt and regular attendance is essential if students are to do their best work and reach their fullest potential in school. Poor attendance hinders the student from reaching this potential. The habit of regular attendance is an important consideration for prospective employers. Prompt and regular attendance can only be achieved when the student, parents, and school officials work together. (Attendance Policy Flowchart attached)

Procedures for Absences:

- 1. Procedure for absences:** Upon returning to school, a **written note or phone call is required**. We ask that you include a work phone number where we can verify any absences with parents directly. Please list the date and reason for the absence. If the note covers more than one date, **please list each date separately**. This should be delivered to the office the NEXT day after the absence(s). If a note is not received, students will be called to the office and asked to present this note within 24 hours. If a note is not presented, discipline consequences will be issued. Office personnel will issue an admit which entitles the student to return to class. Parents/guardians will be contacted daily regarding student absences.

If a student is attending a doctor or dentist appointment, it is important that a note from that professional be placed in their file.

Failure to present a written note upon the student's return to school will be cause to consider the student truant for the day(s) absent and disciplinary consequences to be issued.

- 2. Admits for students that have missed the preceding day(s) must be obtained PRIOR to the start of school.** If a student reports to a class without an admit slip, the student will be sent to the office to receive an admit slip.

The student will be given a tardy in that class for not taking care of this during the appropriate time. Students may obtain admits from 7:30 a.m. to 7:50 a.m.

- 3. Procedure for entering and leaving school:**

A parent/guardian must sign a student out in the office for a student to be released during the school day for any reason.

No Note admits will be given to any student checking back into school without a note or phone call. That student will be given 24 hours to provide a note to the office. Failure to abide by this may result in disciplinary action. You must return the NEW admit to the teacher the next day.

The attached Attendance Policy Flowchart outlines the progression of steps for students absent 4 days during the school year. These are district wide procedures.

TARDIES

Students must be in the classroom when the tardy bell rings. Tardies are included in the school citizenship plan as well as consequences for cumulative tardies. The Principal's Office will assist teachers with students who are chronically tardy. Only school personnel can excuse a tardy to school or to a class. Tardies are cumulative through a 9 week quarter.

Students arriving to school late with a parent note are considered tardy if they are less than 10 minutes late to school. Anything over 10 minutes is considered an absence. **Notes from parents are considered UNEXCUSED TARDIES and will count against the student in the amount that they are allowed.** The only EXCUSED tardies are tardies to class where the student presents a note to the office from a professional (doctor/dentist).

Students are also expected to receive an admit prior to class. If a student does NOT do this and is requested by the teacher to report to the office, it is counted as a tardy and is included in the number of tardies allowed by the teacher.

DISCIPLINE

STANDARDS OF PUPIL CONDUCT – Board Policy JG

The District has the authority to control student conduct which is prejudicial to good order and discipline in the schools as provided by state law. School officials are authorized to hold students accountable for misconduct in school, on school property, during school-sponsored activities and for conduct away from school or in non-school activities which affect school discipline. More information regarding Board Policy JG can be found on the R-5 website.

DUE PROCESS

A student has the right to:

1. An explanation of the charges against him/her.
2. An opportunity to present his/her side of the case.
3. An opportunity to appeal as provided by school policy or state laws.

STUDENT CONSEQUENCES

After School Detention

After School Detentions will be held throughout the school year. If a student needs to reschedule an ASD, the reschedule must occur by 2:30 p.m. the day of the detention. Notes after the day that the student was scheduled will not be accepted. Failure to attend ASD on the scheduled day/time may result in additional consequences.

Saturday School

Students that are assigned Saturday school will be expected to be at the school before 8:00 a.m. on the date scheduled. Students that arrive after 8:00 a.m. will NOT be allowed to stay. Parents need to inform the office PRIOR to the Saturday school if a student needs to miss. Parents should call 451-8600 and dial extension 1205 or 1206 and leave a message with the parent's name, student's name and the reason for the student missing. The student will be rescheduled for the next available Saturday. Failure to do this PRIOR to the date of the Saturday, the student will be penalized for not showing up for their commitment.

In School Suspension

Students assigned In School Suspension will be required to report to the Room assigned and must serve all days scheduled prior to being released back to class. Students must work on school work and are not allowed to sleep, play games, or write notes as well as other specific rules students will be informed of at the beginning of their ISS time. Failure to comply with ISS rules will result in OSS. Upon return, the student will be required to complete their ISS assignment before they return to regular classes.

Out of School Suspension

Students assigned Out of School Suspension will be removed from school for the dates determined by the policies of the Neosho R5 School District. Students will be able to make up work for up to 75% credit.

Bullying – Board Policy

The District is committed to maintaining a learning and working environment free of any form of bullying or intimidation by students toward District personnel or students on school grounds, or school time, at a school sponsored activity or in a school related context. Bullying is the ongoing or repetitive intentional action by an individual or group of individuals to inflict physical, emotional or mental suffering on another individual or group of individuals.

Bullying occurs when a student:

- Communicates with another by any means including telephone, writing or vial electronic communications, intention to intimidate, or inflict physical, emotional, or mental harm without legitimate purpose, or
- Physically contacts another person with the intent to intimidate or to inflict physical, emotional, or mental harm without legitimate purpose. Physical contact does not require physical touching, although may be included.

Incidents of bullying or any other concerns of students should be reported to the principal, counselor, or secretary. A student statement form will be issued, and should be filled out by the student. The statement form should be returned to the principal, counselor, or secretary and will be dealt with through the office.

Bullying is defined as intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; or threats of retaliation for reporting such acts. Bullying may also include cyberbullying or cyberthreats. Cyberbullying is sending or posting harmful or cruel text or images using the Internet or other digital communication devices. Cyberthreats are online materials that threaten or raise concerns about violence against others, suicide or self-harm.

A weapon is defined to mean one or more of the following:

1. A firearm as defined in 18 U.S.C. § 921.
2. A blackjack, concealable firearm, firearm, firearm silencer, explosive weapon, gas gun, knife, knuckles, machine gun, projectile weapon, rifle, shotgun, spring gun, switchblade knife, as these terms are defined in § 571.010, RSMo.
3. A dangerous weapon as defined in 18 U.S.C. § 930(g)(2).

4. All knives and any other instrument or device used or designed to be used to threaten or assault, whether for attack or defense.

5. Any object designed to look like or imitate a device as described in 1-4.

Pursuant to the Missouri Safe Schools Act and the federal Gun-Free Schools Act of 1994, any student who brings or possesses a weapon as defined in #1 or #2 above on school property will be suspended from school for at least one (1) calendar year or expelled and will be referred to the appropriate legal authorities. The suspension or expulsion may be modified on a case-by-case basis upon recommendation by the superintendent to the Board of Education. Students who bring or possess weapons as defined in #3, #4 and #5 and not otherwise included in #1 and #2, will also be subject to suspension and/or expulsion from school and may be referred to the appropriate legal authorities.

Student safety is very important to us! If a student ever needs to report any issues with other students they will need to pick up a Student Statement form from any teacher or anyone in the office and return it to any school employee. We will then take care of these issues through the office and guidance office.

The School Violence Hotline number is: 1-866-748-7047

Board Policy regarding Student Discipline

**FILE: JFG
CRITICAL**

INTERROGATIONS, INTERVIEWS AND SEARCHES

Searches by School Personnel

School lockers, desks and other district property are provided for the convenience of students and, as such, are subject to periodic inspection without notice.

Student property may be searched based on reasonable suspicion of a violation of district rules, policy or law. Reasonable suspicion must be based on facts known to the administration, credible information or reasonable inference drawn from such facts or information. Searches of student property shall be limited in scope based on the original justification of the search. The privacy and dignity of students shall be respected. Searches shall be carried out in the presence of adult witnesses and not in front of other students, unless exigent circumstances exist.

It is a privilege, not a right, to park on school grounds. The school retains the authority to conduct routine patrols of any vehicle parked on school grounds. The interior of a student's automobile on school premises may be searched if the school authority has reasonable suspicion to believe that such a search will produce evidence that the student has violated or is violating either the law or district policy.

The administration will contact law enforcement officials to perform a search if the administration reasonably suspects that a student is concealing controlled substances, drug paraphernalia, weapons, stolen goods or evidence of a crime beneath his or her clothing and the student refuses to surrender such items. Law enforcement officials may be contacted for assistance in performing a search in any case in which a student refuses to allow a search or in which the search cannot safely be conducted.

School employees and volunteers, other than commissioned law enforcement officers, shall not strip search students, as defined in state law, except in situations where an employee reasonably believes that the student possesses a weapon, explosive or substance that poses an imminent threat of physical harm to the student or others and a commissioned law enforcement officer is not immediately available. If a student is strip searched, as defined in state law, by a school employee or a commissioned law enforcement officer, the district will attempt to notify the student's parents/guardians as soon as possible.

During an examination, and if reasonable under the circumstances, school employees may require students to empty pockets or remove jackets, coats, shoes and other articles of exterior clothing that when removed do not expose underwear. Employees may also remove student clothing to investigate the potential abuse or neglect of a student, give medical attention to a student, provide health services to a student or screen a student for medical conditions.

School Resource Officers

The school resource officer (SRO) may interview or question students regarding an alleged violation of law. A school resource officer may also accompany school officials executing a search or may perform searches under the direction of school officials.

Interview with Police or Juvenile Officers/Other Law Enforcement Officials

Law enforcement officials may wish to interview students regarding their knowledge of suspected criminal activity and may wish to interrogate students who are themselves suspected of engaging in criminal activity. Such interviews and interrogations are discouraged during class time, except when law enforcement officials have a warrant or other court order or when an emergency or other exigent circumstances exist. It is the responsibility of the principal or designee to take reasonable steps to prevent disruption of school operations while at the same time cooperating with law enforcement efforts.

When law enforcement officials find it necessary to question students during the school day or during periods of extracurricular activities, the school principal or designee will be present and the interview will be conducted in private. The principal will verify and record the identity of the officer or other authority and request an explanation of the need to question or interview the student at school. The principal ordinarily will make reasonable efforts to notify the student's parents/guardians unless the interviewer raises a valid objection to the notification.

Removal of Students from School by Law Enforcement Officials

Before a student at school is arrested or taken into custody by a law enforcement official or other legally authorized person, the principal will verify the official's identity. To the best of his or her ability, the principal will verify the official's authority to take custody of the student. The school principal will attempt to notify the student's parents/guardians that the student is being removed from school.

Interview with the Children's Division

Representatives of the Children's Division (CD) of the Department of Social Services may meet with students on campus. The district liaison will work with CD to arrange such meetings so they are minimally disruptive to the student's schedule. If the student is an alleged victim of abuse or neglect, CD may not meet with the student in any school building or child care facility where the abuse of the student allegedly occurred. The principal will verify and record the identity of any CD representatives who request to meet with or take custody of a student.

Contacts by Guardian Ad Litem and Court-Appointed Special Advocate

When a court-appointed guardian ad litem or special advocate finds it necessary to interview a student during the school day or during periods of extracurricular activities, the school principal or designee must be notified. The principal will verify and record the identity of the individual through the court order that appoints him or her. The interview must be conducted in a private setting and with the least disruption to the student's schedule.

**FILE: JG-R
CRITICAL**

STUDENT DISCIPLINE

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any

aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law. This code includes, but is not necessarily limited to, acts of students on school property, including playgrounds, parking lots and school transportation, or at a school activity, whether on or off school property.

Reporting to Law Enforcement

It is the policy of the Neosho R-5 School District to report all crimes occurring on school grounds to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student who the district is aware is under the jurisdiction of the court.

Documentation in Student's Discipline Record

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

Participation in Activities

Students who are suspended or expelled for any reason are prohibited from attending or taking part in any district-sponsored activity, regardless of location, or any activity that occurs on district property. Students who violate this provision will be required to leave the activity and may face further discipline, including an additional period of suspension or expulsion.

Prohibition against Being on or near School Property during Suspension

All students who are suspended or expelled are prohibited from being on school property for any reason unless permission is granted by the superintendent or designee.

Any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any public school in the district unless one (1) of the following conditions exist:

1. The student is under the direct supervision of the student's parent, legal guardian or custodian.
2. The student is under the direct supervision of another adult designated by the student's parent, legal guardian or custodian. The designation must be made in advance and in writing to the principal of the school that suspended the student.
3. The student is in an alternative school that is located within 1,000 feet of a public school in the district.
4. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates this prohibition he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension," listed below.

Prohibited Conduct

The following are descriptions of prohibited conduct as well as potential consequences for violation. In addition

to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

Academic Dishonesty – Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

First Offense:	No credit for the work, grade reduction, or replacement assignment.
Subsequent Offense:	No credit for the work, grade reduction, course failure, or removal from extracurricular activities.

Arson – Starting or attempting to start a fire, or causing or attempting to cause an explosion.

First Offense:	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Restitution if appropriate.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion. Restitution if appropriate.

Assault

1. Hitting, striking and/or attempting to cause injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring another person.

First Offense:	Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

2. Attempting to kill or cause serious physical injury to another; killing or causing serious physical injury to another.

First Offense:	Expulsion.
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Automobile/Vehicle Misuse – Uncourteous or unsafe driving on or around school property, unregistered parking, failure to move vehicle at the request of school officials, failure to follow directions given by school officials or failure to follow established rules for parking or driving on school property.

First Offense:	Suspension or revocation of parking privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.
Subsequent Offense:	Revocation of parking privileges, detention, in-school suspension, or 1-180 days out-of-school suspension.

Bullying (see Board policy JFCF) – Repeated and systematic intimidation, harassment and attacks on a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical violence, verbal taunts, name-calling and put-downs, threats, extortion, theft, damaging property, and exclusion from a peer group.

First Offense:	Detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

Bus or Transportation Misconduct (see Board policy JFCC) – Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked.

Dishonesty – Any act of lying, whether verbal or written, including forgery.

First Offense:	Nullification of forged document. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
Subsequent Offense:	Nullification of forged document. Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Disrespectful or Disruptive Conduct or Speech (see Board policy AC if illegal harassment or discrimination is involved) – Verbal, written, pictorial or symbolic language or gesture that is directed at any person that is in violation of district policy or is otherwise rude, vulgar, defiant, considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
Subsequent Offense:	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Drugs/Alcohol (see Board policies JFCH and JHCD)

1. Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

First Offense:	In-school suspension or 1-180 days out-of-school suspension.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

2. Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

First Offense:	In-school suspension or 1-180 days out-of-school suspension.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

3. Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

First Offense:	1-180 days out-of-school suspension or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

Extortion – Threatening or intimidating any person for the purpose of obtaining money or anything of value.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Failure to Meet Conditions of Suspension – Coming within 1,000 feet of any public school in the district while on suspension for an offense that requires reporting to law enforcement or for an act of school violence or drug-related activity defined by district policy as a serious violation of the district's discipline policy. See the section of this regulation titled, "Prohibition against Being on or near School Property during Suspension."

In determining whether to suspend or expel a student, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence within 1,000 feet of the school is disruptive to the educational process or undermines the effectiveness of the school's discipline policy.

First Offense:	Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

False Alarms (see also "Threats or Verbal Assault") – Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of school property.

First Offense:	Restitution. Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	Restitution. In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Fighting (see also, "Assault") – Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Gambling – Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

First Offense:	Principal/Student conference, loss of privileges, detention, or in-school suspension.
Subsequent Offense:	Principal/Student conference, loss of privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.

Hazing (see Board policy JFCF) – Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity. Hazing may occur even when all students involved are willing participants.

First Offense:	In-school suspension or 1-180 days out-of-school suspension.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

Incendiary Devices – Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff.

First Offense:	Confiscation. Warning, principal/student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

Public Display of Affection – Physical contact that is inappropriate for the school setting including, but not limited to, kissing and groping.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Sexual Activity – Acts of sex or simulated acts of sex including, but not limited to, intercourse or oral or manual stimulation.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Sexual Harassment (see Board policy AC)

1. Use of unwelcome verbal, written or symbolic language based on gender or of a sexual nature. Examples of sexual harassment include, but are not limited to, sexual jokes or comments, requests for

sexual favors and other unwelcome sexual advances.

First Offense:	Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

- Unwelcome physical contact based on gender or of a sexual nature. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

Sexually Explicit, Vulgar or Violent Material – Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

First Offense:	Confiscation. Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Confiscation. Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Technology Misconduct (see Board policies EHB and KKB and procedure EHB-AP)

- Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

First Offense:	Restitution. Principal/Student conference, loss of user privileges, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

- Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other electronic communication devices from 7:30 a.m. to 3:15 p.m..

First Offense:	Confiscation, principal/student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation, principal/student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

3. Violation other than those listed in (1), (2) or of Board policy EHB and procedure EHB-AP.

First Offense:	Restitution. Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

4. Use of audio or visual recording equipment in violation of Board policy KKB.

First Offense:	Confiscation. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

Theft – Theft, attempted theft or knowing possession of stolen property.

First Offense:	Return of or restitution for property. Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Return of or restitution for property. 1-180 days out-of-school suspension or expulsion.

Threats or Verbal Assault – Verbal, written, pictorial or symbolic language or gestures that create a reasonable fear of physical injury or property damage.

First Offense:	Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Tobacco

1. Possession of any tobacco products on school grounds, school transportation or at any school activity.

First Offense:	Confiscation of tobacco product. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation of tobacco product. Detention, in-school suspension, or 1-10 days out-of-school suspension.

2. Use of any tobacco products on school grounds, school transportation or at any school activity.

First Offense:	Confiscation of tobacco product. Principal/Student conference, detention, in-school suspension, or 1-3
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	days out-of-school suspension.
Subsequent Offense:	Confiscation of tobacco product. In-school suspension or 1-10 days out-of-school suspension.

Tuancy (see Board policy JED and procedures JED-AP1 and JED-AP2) – Absence from school without the knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians.

First Offense:	Principal/Student conference, detention, or 1-3 days in-school suspension.
Subsequent Offense:	Detention or 3-10 days in-school suspension.

Unauthorized Entry – Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

Vandalism (see Board policy ECA) – Willful damage or the attempt to cause damage to real or personal property belonging to the school, staff or students.

First Offense:	Restitution. Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	Restitution. In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Weapons (see Board policy JFCJ)

1. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

2. Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

First Offense:	One (1) calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent.
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Subsequent Offense:	Expulsion.
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Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 07/16/2007

Revised: 03/17/2008; 07/20/2009

MSIP Refs: 6.6

Neosho R-5 School District, Neosho, Missouri

ALCOHOL, DRUGS AND TOBACCO

Use or possession of alcohol or drugs is not permitted at school. These restrictions are in compliance with state and federal laws.

ELECTRONIC DEVICES AND/OR RECREATIONAL OBJECTS

Students should not use electronic devices and/or recreational objects at school. The following are examples, but not limited to: cellular phones, laser pointers, beeper/pagers, i-pods, MP3 players, CD/tape players, nooks/kindles, i-pads, radios, and electronic games.

- *Students may use the above devices prior to the first bell ringing at 7:50 a.m.*
- *Students may use the devices during lunch but they must be in the cafeteria.*
- *After the last bell rings at 3:10 p.m.*

Due to the overcrowding conditions in our hallways, students should NOT use these devices during passing time.

*Students seen with these items out of their bag, purse, etc. or using them to text/call or refer to the phone not during one of the designated times or in the designated location anytime they are **inside or outside the building** during the school day, the phone will be confiscated and the student will receive disciplinary action.*

Teachers may allow students to use one or more of the above items for educational purposes. This is at the teacher's discretion and does not apply in all classrooms. Students will need to know the expectations of each teacher that he/she has in order to comply with the expectations and not be in trouble for using one of the devices.

It is still STRONGLY suggested that students do NOT leave these items in unlocked lockers, locker rooms or any other unsecured area. Students should NOT leave these items unattended at any time as there is a possibility of the item(s) being stolen. NJHS/NHS is NOT responsible for any lost or stolen items.

(insert Procedures for Dealing with Problem Behaviors)

DRESS CODE

APPROPRIATE DRESS AND PERSONAL APPEARANCE

Acceptable dress at school should mirror dress at a place of employment and must not present health or safety hazards, be indecent, disruptive, distracting, or inappropriate for the classroom. All aspects of dress and personal appearance are extremely important in developing the best atmosphere for educational attainment. The staff and faculty have the authority to make decisions on dress code based on the following guidelines. However, anything that is considered to interrupt the educational process of the student will not be allowed.

Although students may not see the need for a dress code, some clothing does distract from the learning environment which prompts the need for a uniform dress code. The faculty and staff at NHS are taking a unified approach to making sure that students are in compliance with dress code. Students that are found to be in violation of the below dress code must change their clothes before returning to class. If they are unable to change their clothes, they will be sent to ISS for the remainder of the day. Students will NOT receive disciplinary action for the first offense. However, if the student has repeated incidents of dress code violation, he/she will receive some form of discipline.

No head coverings in the building during the school day. This includes ball caps (hats), hoods, stocking caps, etc.

No clothes that advertise or display the following:

- alcohol, drugs or tobacco
- nudity or improper language
- ethnically derogatory messages
- double meaning slogans or sayings that can be interpreted to be inappropriate

All pants should be free of any holes in compliance with the length rule (*no holes above 5" above the knee*). *Holes that are 5 inches above the knee will need to be patched or taped over and the tape MUST remain there for the duration of the day.*

All shirts/tops/dresses **must have a sleeve (defined as passing the shoulder)**. The following are not acceptable:

- *Halter tops, spaghetti-strap tops or strapless shirts and dresses.*
- *Transparent shirts/blouses. Shirts worn over another shirt that does not meet the sleeve definition are not acceptable.*
- lingerie or lingerie-look outer attire
- backless apparel
 - Shirts must be worn so that no cleavage is showing at all.
 - All shirts must have enough length to extend beyond the waist line of pants/shorts at all times.

Shorts, pants, dresses, skirts cannot be shorter than 5 inches above the knee. Additionally, the garment(s) cannot fit excessively tight to the student.

- Skirts and dresses with slits, the slit should be no more than 5 inches above the knee.

- If a student wears any type of garment such as leggings, tights etc. under shorts, dresses, etc., the garment over the leggings (the short or skirt/dress) must meet the length requirement.
- *Athletic shorts outside of the PE class cannot be shorter than 5” inches above the knee.*
- *One new style is a dress with a long train in the back. The shorts/skirt cannot be shorter than 5 inches above the knee. The “train” does not count in determining the length of the skirt..*
- *Leggings (jeggings), Yoga, and Spandex pants are not permitted.*

All pants/shorts must set naturally at the waist-- Clothing must not sag excessively. Students who are wearing baggy clothing will be asked to pull them up and secure them.

Hair styles and colors must not distract from the learning environment.

Except for earrings, all other piercings may only be worn with a small stud.

Students are not allowed to wear sunglasses or other dark glasses (unless prescription) and distracting contact lenses.

Articles that are considered to be a danger/threat to others—which include chain wallets.

Clothing may not suggest gang association in any manner –No bandanas.

No trench coats or long jackets are allowed.

Shoes must be worn at all times (health code)

**Excerpts from the Neosho R-5 School District
Student Extra-Curricular Activities
Drug Testing Policy**

The Neosho R-5 Athletic Department in conjunction with the Neosho R-5 School Board in an effort to promote the health and safety of all students participation in extra-curricular activities from illegal and/or performance-enhancing drug use and abuse, thereby setting an example for all other students of the Neosho School District, adopts the following policy for drug testing of students participating in extra-curricular activities. This policy is intended to supplement and complement all other policies, rules and regulations of the Neosho Public School District regarding possession or use of illegal drugs.

It is the desire of the Board of Education, administration and staff that every student in the Neosho Public School District refrains from using or possessing illegal drugs.

Participation in school sponsored extra-curricular activities at the Neosho R5 School District is a privilege.

The purpose of this policy is to prevent illegal drug use, to educate students as to the serious physical, mental and emotional harm caused by illegal drug use; to alert students with possible substance abuse problems to the potential harms of illegal drug use; to prevent injury, illness and harm as a result of illegal drug use; and to strive with the Neosho R5 School District for an environment free of illegal drug use and abuse. For safety, health, and well being of the student participants in the Neosho R5 School District, this policy will be in effect for all students' grades 8-12.

“Extra-curricular activities” are those activities which are recognized by the District, for which grades are not assigned.

Refusal to submit to Drug Test

If a student in an extra-curricular activity refuses to submit to a drug use test authorized under this policy, such student shall be considered the same as if the student tested positive. Any student who has a positive initial test and refuses to complete the required paperwork for a confirmation test will be treated as a refusal to submit to testing.

For a full copy of the districts extra-curricular drug policy please see the school's website, or the Athletic Director, Mr. Corey Roy.

SURVEYING, ANALYZING OR EVALUATING STUDENTS

Inspection

Any parent may inspect, upon request, any instructional material used as part of the educational curriculum and all instructional materials, including teachers' manuals, films, tapes or other supplementary material, that will be used in connection with any survey, analysis or evaluation as part of any applicable program. Further, a parent may inspect, upon request, a survey created by a third party before the survey is administered or distributed by a school to a student. The term "instructional material" does not include academic tests or academic assessments.

In general, the district will not collect, disclose or use personal student information for the purpose of marketing or selling that information or otherwise providing the information to others for that purpose. In the rare case where the district may collect information from students for the purpose of marketing or selling that information, parents may inspect any instrument used before the instrument is administered or distributed to a student, upon request and in accordance with Board policy.

Consent Required

In accordance with law, no student, as part of any program wholly or partially funded by the U.S. Department of Education, shall be required to submit to a survey, analysis or evaluation (hereafter referred to as "protected information survey") that reveals any of the following information without written consent of a parent:

1. Political affiliations or beliefs of the student or the student's parent.
2. Mental or psychological problems of the student or the student's family.
3. Sex behavior or attitudes.
4. Illegal, antisocial, self-incriminating or demeaning behavior.
5. Critical appraisals of other individuals with whom respondents have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers.
7. Religious practices, affiliations or beliefs of the student or the student's parent.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

Notice and Opportunity to Opt Out

In accordance with law, parents will receive prior notice and an opportunity to opt a student out of:

1. Any other protected information survey, as defined above, regardless of the funding source.
2. Any nonemergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent and not necessary to protect the immediate health and safety of a student, or any physical exam or screening permitted or required under state law, except for hearing, vision or scoliosis screenings.
3. Activities involving the collection, disclosure or use of personal information obtained from students for marketing, selling or otherwise distributing information to others.

The district will directly notify parents at the beginning of the school year of the specific or approximate dates during the school year when the above-listed activities will occur or are expected to be scheduled.

Notification of Policy and Privacy

In accordance with law, parents will be directly notified of this policy at least annually at the beginning of the school year and within a reasonable period of time after any substantive change in the policy.

The district will take measures to protect the identification and privacy of the students participating in a protected information survey, regardless of the source of funding. These measures may include limiting access to the completed surveys and the survey results as allowed by law. All student educational records will be protected in accordance with law and Board policy JO.

The provisions of this policy applicable to parents will transfer to a student who is 18 years old or emancipated.

(insert food service program)
(insert new meal requirements)
(insert Public Notice)
(insert NCLB)
(insert PIRC)
(insert Standard Complain Resolution Procedure)
(insert Asbestos Notification)
(insert Earthquake Safety)
(insert FERPA)