

Dear Goodman friends,

Hello!! I am beyond excited to begin the 2013-2014 school-year with each and every one of you. This will be a great year of learning and observation for me and I can't wait! As I have spent the summer preparing and taking time to really look around and listen to the community, I am so pleased to see that there are already so many amazing things happening at Goodman Elementary and that is due to you, the fabulous and dedicated staff of this building. I can't tell you how much I am looking forward to getting to know all of you both professionally and personally and to collaborate with you in order to continue moving our students and each other forward in a positive and academic manner. As a teacher, I understand the sense of uneasiness and nervousness that you may have as you enter this year, but please know that I will strive to make this transition as smooth as possible and my door will always be open for you. I am here to help you be the very best that you can be and to love what you do... I truly love what you do. Teaching is my passion!

As most of you know, last year was my first year here at Neosho School District where I taught second grade at Carver Elementary. Last year I completed my ninth year of teaching, six years of first grade, two years of kindergarten, and one year of second grade. I am originally from Joplin, and went to school there through college. I completed my Bachelors degree at MSSU in fall of 2003. I completed my Masters Degree in Administration in May of 2010, and I completed my Specialist Degree in Educational Administration in December of 2012. I now live in Neosho with my husband Brandon and our three beautiful children. Maggie is 7, Tucker will be 6 in September, and Abbie Grace will be 2 at the end of August. My husband and I have been married for almost 10 years. Brandon is an electrician in the Springfield and Joplin area with our family owned company, Hamilton Electric Service.

I know that many, if not all of you, have been training, reading, and thinking to prepare yourself for this year. Thank you for that. I can't wait to see what this year of collaboration will hold and to watch all of the committees work together to reach the common goal... to create a learning environment where all children succeed in a positive, safe, and caring atmosphere. The PBIS team, who helped our school receive the Bronze Level Certificate of Excellence, has met throughout the summer and worked on tweaking procedures for multiple areas throughout the building. I also know that the CATS teams have been putting in many hours working on a scope and sequence, which will be great when it's finished. I am looking forward to meeting with all committees soon.

We have some new staff members joining our building team this year. Elaine Branham will be our new second grade teacher, Susan Dodson will be our new speech teacher, Marjorie Kilby will be our new counselor, and Larry McCarter will be our new night custodian. Please help me welcome our new friends. This year is going to be exceptional!

If you need anything, please let me know. Thank you, in advance, for all your hard work this year!

*Sincerely,
Samantha*

**Goodman Elementary School
Faculty and Staff
2013-2014**

Administration

Superintendent of Schools	Mr. Dan Decker
Director of Operations	Mr. Tim Crawley
Financial Advisor	Mr. Rick Cook
Assistant Superintendent of Curriculum & Instruction	Mrs. Glenda Condict
Director of Special Services	Mrs. Stacey Tracy
Director of Transportation	Mrs. Jacque Faulkner
Director of Buildings & Grounds	Mr. Shawn Dilday
Director of Technology	Mr. Scott Harris
Director of Food Service	Mrs. Shelly Johnson
Director of Early Childhood Education	Ms. Connie Bryant
Director of Athletics	Mr. Corey Roy
Principal	Mrs. Samantha Hamilton

Goodman Faculty

Counselor	Mrs. Marjorie Kilby
Secretary	Mrs. Mary Kimble
Kindergarten	Katharine Watkins Jennifer Curtis Katherine Hastings
First Grade	Emi Capps Brittany Hankins Vanessa Harris
Second Grade	Elaine Branham Casey Clapp Jennifer Rogers
Third Grade	Teresa Avicola Ashley Carpenter
Fourth Grade	Cody Crocker Crystal Williams
Librarian	Julia Fehring
Library Assistant	Trudy Hay

Special Education	Susan Falkenberry
Reading Recovery	Laurie Wilson
ESL	Loretta Bales
Paraprofessional	Christina Brewster Rebekah Baslee Michelle Wilson
Music	Shelly Langland
Physical Education	Matt McKee
Art	Melanie Miller
Computer	Amber Ford
Speech	Susan Dodson
School Nurse	Timberly Condreay
Custodian	Dee Allen Larry McCarter
Food Service	Reda DePriest Jennifer Hopper Kim Worster – Manager

District and School Missions

The mission of the Neosho R-5 School District is to inspire high academic achievement and maximize personal potential in all students.

The mission of Goodman Elementary School is to create a learning environment where all children succeed in a positive, safe and caring atmosphere.

Goodman Elementary School Schedule (M-Th) 2013-2014

7:20 School Doors Open
7:25 Buses leave for High School and Middle School
7:30 Office Opens
7:45 All students and faculty to the gym
8:00 Students dismissed to class
8:05 Morning Bell
8:10 Tardy Bell
8:20 Car Riders Dismissed
8:30 Walkers Dismissed
8:45 Bus Riders Dismissed
4:00 Office Closes

Lunch Schedule (M-F)

Kindergarten	11:10-11:30 (Recess until 11:50)
First and Second Grade	11:40-12:00 (Recess until 12:20)
Third and Fourth Grade	12:10-12:30 (Recess until 1:00)

Goodman Elementary School Schedule (F) 2013-2014

7:30 Office Opens
7:45 All students and faculty to the gym
8:00 Students dismissed to class
8:05 Morning Bell
8:10 Tardy Bell
2:20 Car Riders Dismissed
2:30 Walkers Dismissed
2:50 Bus Riders Dismissed
4:00 Office Closes

Activities Inside/Outside the Classroom

Be on time when taking your students to and from special classes. When leaving your classroom for any activity that has not been scheduled, please notify the office of your classroom. This is necessary in case of an emergency or we need to call a student from your room.

After School Program

Students will be dismissed to the after school program at dismissal time if there is enough interest. We need to push this with our students.

Arrival and Departure of Students

Students should arrive at school between 7:20 and 8:10 A.M. Students will be counted tardy after 8:10 a.m. When arriving, students should report to the cafeteria if they are eating breakfast. If they are not eating breakfast they are to report to the gymnasium. At 7:50 they will be released to go to their classroom.

Monday through Thursday parents picking students up may do so in the parent pick-up lane at 3:20. Bus students will leave at 3:30

Every Friday, parent pick up students will be dismissed at 2:20 and bus students will be dismissed at 2:50.

Arrival and Departure of Teachers

All teachers shall be in the gym 7:45. Teachers are to remain at school until 3:30, unless prior arrangements have been discussed with the principal. From time to time all of us need to leave early and generally permission to do so will be given it has been discussed with the principal in advance.

Attendance – Record Keeping

Teachers are responsible for taking attendance each morning on the computer between the times of 8:20 a.m. and 8:30 a.m. If a student leaves during the school day, he or she should check out through the office. Attendance will be kept by the minute. The office attendance book will be considered the official record.

Students should never be dismissed from the classroom to leave school. If an individual asks for a student at your door ask that person to report to the office. The office will then call the student from your room. This allows for accurate record keeping and also provides for the safety of the students. The office keeps custody papers on students who are or have been a part of a custody hearing.

A.V. Equipment

The teacher may check out A.V. equipment from the library. Please let the principal know of any A.V. needs that you may have.

Books

If a book is lost or destroyed by a student the office should be notified. The child will be assessed the cost of the book. All books, including library books, should be accounted for when a child moves from this school. The classroom teacher is to account for all textbooks and should notify the librarian so that she can account for library books.

Building Security

When the teacher leaves for the day he/she should lock his/her classroom. If the custodian prior to the teacher leaving has secured the building, the teacher should make sure the outside door used to exit the building secures itself as he/she leaves.

Throughout the day all outside doors and classroom doors **must** remain locked at all times. The exception to this will be the front door. Teachers on recess duty will need to carry outside door keys to enter the building after recess and classroom keys at all times.

All visitors and/or parents **must** enter the building through the front door and check in at the office.

Care of Building

Care and maintenance of the school building is the obligation of every member of the staff. Teachers should show and express pride in their classrooms. Setting high expectations for the room's appearance and cleanliness can do this. Students should keep individual desks clean and neatly organized. Books should remain in the desk except for those being used at the time. Books should never be placed on the floor. Student's desks should not become cluttered with trash. Your classroom is a direct reflection of you.

Teachers are responsible for keeping their room colorful and attractive. Student work should be displayed in the room and hallway. Bulletin boards and walls should be used for displays that encourage learning.

Hot glue should not be used on the walls or cabinets. Decals are not to be placed on student desks or furniture in the classrooms.

Class Schedule

The principal will develop a weekly schedule for P.E., music, library, computer, recess, and lunch. Each classroom teacher is to then develop a daily classroom schedule that will utilize classroom time to the fullest extent as well as meet the district and principal's expectation. It is the responsibility of the teacher to turn in a copy of his/her schedule to the principal and have this schedule displayed on the teacher's desk for use by a substitute.

When special classes are cancelled due to long weekends, teacher in-services, school assemblies, parties, etc., teachers will try to reschedule the class before or after the missed day.

Coffee – Pop

Coffee and pop may be taken to the classroom by teachers, but are to be consumed with discretion in front of the students. Pop is not to be purchased by students or for students from the school pop machine. The teacher for student rewards may occasionally purchase pop. Students may consume only clear pop (Sprite, 7-Up, etc.) in the classroom.

Coffee-makers **may not** be placed in the classrooms. There are coffee makers in the teacher work room and the office for you to use.

Collaboration

The district has provided weekly collaboration time for all teachers to be used to work on analyzing data, creating assessments, and discussing strategies and techniques. The time will be from 2:30 until 3:30 each Friday. Please see the PLC section of your notebook. This time is of great importance and should be taken seriously.

Dress Code

The Neosho R-5 School District Dress Code

Rationale: The Administrative Council believes that members of the Neosho R-5 School District staff should conduct themselves as professionals. To be respected as professionals within our community, we believe that the way we dress is an important component of our profession and the impression our students and the community have of us.

Standards: School Personnel should be attired each day, at least, to the level of dress casual.

- No jeans of any kind
- No athletic shoes
- No T-shirts
- No wind suits

Examples of dress casual may include:

- Dockers style slacks
- Button-down or golf-style shirts for men
- Dressy short sets/skorts, of appropriate length, for women

Exceptions: Special considerations should be discussed with the building administrator.

- On special building-wide or district-wide activity days, such as field trips, workdays, and special event days, attire appropriate to the activity, is acceptable.
- Staff members should provide a current letter from a physician stating any medical condition requiring special shoes or attire.
- Physical Education teachers
- Nurses (appropriate departmental attire)
- Food Service (appropriate departmental uniform)
- Custodial/Maintenance (appropriate departmental uniform)
- Bus Drivers (appropriate departmental uniform)

Student Dress Code

We will follow the student dress code, therefore, if you see a child who is dressed inappropriately, please notify their teacher and/or send them to the office where the office staff will address the situation. The dress code is as follows:

- Shorts and skirts should have a minimum length of mid-thigh.
- Pants or shirts with holes are not acceptable, nor are blouses that show any part of the stomach, chest or back. Summer shirts should have at least a 2” strap and should cover the midriff.
- Students should not wear clothing that is disruptive, suggestive, or objectionable in any way. They should not have writing that is inappropriate for school.

Duty Schedule

It is very important that the school provides adequate supervision and guidance of the students during the time the student is in the care of the school. Special duty assignments will be limited as much as possible, but it is the responsibility of each faculty and staff member to accept special assignments on the playground, bus room, and lunchroom and during extracurricular activities.

It is imperative that any teacher on duty be present for that duty on time, if not a few minutes early. **It is now district policy that there be a classroom teacher at every recess. Please see the duty schedule and make a rotation plan for who shall cover which duties.**

Emergency Drills-Regulation 5240

Earthquake Drills

Earthquake drills will be held once per year. Students should take cover under their desk or any other furniture that is strong enough to withstand falling debris. Once the trembling is over, the students should be guided to those areas quickly and orderly. Once the students have reached the shelter area the teacher should call roll to account for all students.

There is no signal for an earthquake since there would be no advance warning. For the purpose of a drill an announcement will be made over the intercom to begin earthquake drill procedures.

IOC Drills

IOC drill will be held twice a year. Emergency procedures should be followed as outlined according to the emergency procedures guide posted in the classrooms.

Fire Drills

Fire drills will be held once per quarter. Emergency procedures should be followed as outlined according to the evacuation diagram posted in each room. Evacuation should be completed as quickly and orderly as possible. Once outside each teacher should have a roster and roll should be taken to account for each child. If any student is not accounted for the principal should be advised at once.

The signal for a fire evacuation will be continuous bells with blinking lights in the hallway.

Tornado Drill

Tornado drills will be held once per quarter. Emergency procedures should be followed as outlined according to the evacuation diagram posted in each room. Evacuation should be completed as quickly and orderly as possible. Once the students are in the designated area, each teacher should have a roster and roll should be taken to account for each child. If any student is not accounted for the principal should be advised at once.

The signal for a tornado evacuation will be continuous short rings.

Faculty Meetings

Faculty meetings will be held on the 3rd Wednesday of each month. This is the same for all elementary buildings.

All faculty members are expected to attend faculty meetings, unless prior arrangements have been made with the principal.

Teachers are responsible for attending all grade level/departmental meetings scheduled by the school district administration.

Family Educational Rights and Privacy Act (FERPA) Policy 2400

Letter concerning parents' rights is sent to parents in first day of school packet. Teachers are required to read the FERPA ACT & indicate their understanding of it by their signature on a form given to them by the principal. Please be mindful of "lounge talk".

Grading

Each teacher will be obligated to keep a record of the work of all students. Grades should be recorded in the computer through PowerSchool.

The teacher should record a minimum of two grades per week, per subject level, per student **and these grades should be entered and updated by the Tuesday of each week. Parents may access this information and they should be able to see updated grades each time.**

Any grade that goes in the grade book should be graded by the teacher (not students). Papers graded by students should not be used as recorded grades.

Student grades should not be posted or announced by student or teacher.

At the end of the first four weeks of each quarter, students' grades will be averaged and a report sent home to parents. This report should require the parent's signature and be returned to the teacher. These dates will be given to you.

Health Services

Pupils that are ill or injured should be sent to the health room accompanied by another student or an adult. NO medications are to be given to pupils, including aspirin, by the teacher. All medicine and notes of instructions should be sent to the health office. Do not keep medicine in your room.

Homework

Homework is an extension of the classroom which reinforces learning at home. Homework will be assigned as necessary. Please make any homework you give meaningful, as all instruction should be.

Lesson Plans

It is imperative that each teacher adequately prepare to teach his/her students on a daily basis. Therefore, it is required that every certified instructor prepares a weekly lesson plan and makes them available to the building principal and/or submits them upon the principals' request. These lesson plans need to be out and able to see at all times.

Letters

Letters written to parents should be cleared through the principal. Keep a copy on file and a record of when the communication was sent. Keep a record of telephone conversations or other pertinent communications.

Lunch Charges

Students may not charge more than three lunches. After three charges, student will be given an alternative lunch until charges are paid. Faculty lunch charges shall not be allowed to accumulate to a large amount (not more than \$7.50).

Lunch

All meals should be paid in advance. Parents need to send money in an envelope with the student's first and last name and the teacher's name. Instruct your child to put money envelopes in the mailboxes in the cafeteria. Teachers will take lunch count electronically between the times of 8:20 and 8:30 each morning.

	Breakfast	Lunch	
Full Price	\$1.25	\$1.85	
Reduced	\$.30	\$.40	
Adult	\$1.50	\$2.70	Milk-\$.35

Lunchroom Procedures

- Students enter the lunchroom without talking.
- The last 5 minutes are designated as a period of no talking while the classes finish their meal.
- Students are expected to follow all lunchroom rules.
- A recess is scheduled after the lunch period.
- Teachers of each lunch period may work out a rotation plan that is agreeable to the group.
- Proceed to the cafeteria promptly according to the schedule.
- Discuss and insist on adherence to lunchroom rules.
- Students may return trays and deposit trash when so directed by supervisor.
- Teachers escort their students to lunch and monitor until they are through the lunch serving line.
- In cafeteria, students who are disruptive, uncooperative, etc. may be assigned to another table for the remainder of the lunch period.
- Students who continually exhibit poor behavior may forfeit recess privilege and have parents contacted. BUT, let's focus on what they are doing right and give WOW's for great choices and for the students who are showing the correct behavior.
- Supervision for lunch will be provided by the Goodman staff and a classroom teacher will join for recess supervision.

Mid-Quarter Progress Reports

Teachers are to send Mid-Quarter Progress Reports for all students. The specific dates will be sent to you. Reports for students with low grades or drastically changed grades should be brought to the attention of the student's parents. Please discuss these situations with the principal as there should be no surprises for anyone at the end of the quarter or school year.

Weekly Newsletters

Every week students will bring home newsletters. Teachers will decide procedures for daily/weekly work coming home to parents. A copy of the newsletters should be turned in to the principal each week.

Meetings with Principal

Once a month teachers at each grade level may meet with the principal to discuss various topics. The principal will meet with them at their common planning time which has been provided.

Office Discipline

If a student is to be sent to the office, he/she **must** be accompanied with a completed PBIS discipline referral form.

Permanent Records

All permanent records will be started in the office. Records may be checked out of the office when necessary. Semester grades should be entered on the cumulative folder as soon as possible following the end of each semester.

At the time of a student drop the records should be completed and brought to the office. This should be done within two days of the student dropping.

Permanent Records Check List

Pupil personal record

All available information recorded

Date entered and/or dropped

Attendance record

Year

Teacher's name

Grades for each subject (first and second semester, and please add the ones that aren't currently listed on the folder)

Days present and absent

Promoted to grade

Test information

All test information recorded

Special Education

Kindergarten screening student record

Diagnostic summary

Individual education program

Notification of change in placement

Consent for destruction of student records

Parties

School parties are scheduled four times each year. They are Fall, Winter, Valentine's Day, and Spring. Arrangements are the responsibility of the PTO and assigned room parents.

Playground Guidelines and Procedures

1. Play in areas designated according to posted schedule or as directed by supervisor.
2. Do not run up the slides.
3. Do not kick balls on the playground in such a manner that would cause them to roll beyond the boundaries of the playground.
4. Do not jump or run through swings or any structures or play equipment on the playground.
5. Do not behave irresponsibly on equipment.
6. Do not run through boxed impact-areas where play equipment is placed.
7. Fighting, profanity, using obscene gestures, arguing, etc., are not allowed.
8. Do not leave the playground without permission.
9. Line up immediately when the whistle is blown.

10. Stand quietly in line.
11. Keep hands and feet to self.
12. At the end of recess, line up immediately at the designated place when the supervisor blows the whistle bell rings.
13. The person with the ball/equipment should hold it and stop play IMMEDIATELY when the end of recess is announced (whistle).

Playground Guidelines and Rules

Due to security concerns, parents are not allowed on the playground during scheduled recess times, however, parents are welcome to eat lunch with their children in the cafeteria.

In an effort to minimize disruptive behavior on the playground, minimal numbers of students will be scheduled at any one time for recess.

The following general rules and guidelines should be followed to promote a peaceful and enjoyable playground:

1. Please exit and enter the building through the doors by the fourth grade classrooms as much as you can. This way, students avoid walking through the parking lot. You may still use the doors by the gym for after lunch recess, but please make sure the stop sign is out and there is someone supervising the crossing. It is our job to protect these precious kiddos.
2. If for some reason you can't make your playground duty assignment, please arrange for another teacher to take your duty or notify the principal.
3. Teachers on playground duty should circulate throughout their assigned area and not visit with other teachers who are on duty at the same time – please keep moving.
4. It is a general rule that students will not go out to recess if the temperature is below 32 degrees. The office will make an announcement when students are not to go out unless it is obvious (raining, very cold, etc.). If the temperature is 100 degrees or more, the students will stay inside. If an announcement has not been made and you have some doubt whether the students should go out, call the office.
5. Each classroom teacher should escort her class to the outside door when the students are going to recess. Each teacher should also meet his/her class at the outside door when the children re-enter the building from recess.
6. Footballs, baseballs, softballs, and bats are not allowed on the playground. Lightweight plastic bats and wiffle balls are permitted. No wrestling, kickback, karate, or any other aggressive type behavior will be allowed even if it is being done in a playful manner.

Protection of Student Rights Policy 1610

All instructional materials, including teachers' manuals, films, tapes or other supplementary material which will be used in connection with any survey, analysis or evaluation shall be available for inspection by parents/guardians of the students.

Reading/Math

Ninety minutes of uninterrupted reading time, including small group instruction, and sixty minutes of uninterrupted math time is expected each day. We need to strive for at least 45 minutes of writing time each day as well.

Report Cards and Conferences

Report cards are issued once each quarter and conferences are scheduled anytime a teacher or parent feels a need. All parents are invited by the teacher to attend a conference at the end of the first quarter. Please meet with each parent at this time. Conferences are held at the end of the third quarter with parents whose child is struggling academically and/or behaviorally. Teachers should make an effort to make positive comments on the grade card in the space provided for teacher comment. Positive phone calls and emails need to be made as often as possible too.

Any letter sent to parents regarding a student's grades or discipline should be copied and kept on file by the teacher.

RTI

RTI will be done Monday through Thursday each week from 2:35-3:05 in each classroom. There will be MUCH more conversation regarding this topic in upcoming collaborations.

Secretary

The secretary will be in the office from 7:30 a.m. to 4:00 p.m. on all school days.

Student Dismissals

No teacher has the authority to dismiss students from the school grounds. Parents requesting a child should be sent to the office where the child will then be called from the classroom. **Do Not Dismiss A Child Until You Are Notified From The Office.**

Substitute Folder

Each teacher should have a substitute folder on the teacher's desk. Contents of the folder should consist of, but not be limited to the following:

Daily Activities Schedule	Duty Schedule
Recess Schedule	Class Roster
Lunch Schedule	Emergency Procedures
Students with special concerns	

Substitute Teachers

When you need a substitute teacher you will need to call the principal as soon as possible. The principal's cell phone number is 417-207-5802. The principal will then call the substitute caller. If you do not reach the principal, you may leave a message at home or on the cell phone. Please call before 10:30 p.m. and/or after 5:30 a.m. Do NOT call and leave a message on the school phone. If you know several days or weeks in advance you will need a substitute teacher, you may notify the principal at school.

SW-PBIS

School-wide Positive Behavior Support (SW-PBS) expectations should be discussed with your students. There will be a matrix to follow for the hallways, playgrounds, cafeteria, bathrooms, and classrooms. We will have 4 common rules that we call our pillars of excellence. We will have a comprehensive program of recognition for those students who perform as they should academically and behaviorally. We will have a program of instruction that will develop the behavioral skills that will

make students successful. We will also have a common voice level system that will help all students understand the appropriate volume level for various activities and areas around the school.

Documentation is essential for the efficient and effective resolution of discipline problems. Keep anecdotal records of details of any incidents which may need the attention of parents and/or the principal. Keep parents fully informed when problems concerning their child occur. If a note is sent home with the child it should require a parent signature and be returned to the teacher. Teacher phone calls to parents are preferred to letters.

A SW-PBS handbook will be given to all faculty and staff at the beginning of the school year.

Pillars of Excellence

Goodman has four common expectations for all students. These are the pillars of success at Goodman. We call these our “Pillars of Excellence”. PAWS is an acronym to help remember these pillars.

P Practice Respect

A Act Safely

W Work Hard

S Show Responsibility

Teacher Jurisdiction

All teachers have authority to intervene where our students are concerned on school property. All teachers are responsible for disciplining, giving guidance or providing safety for all the students of this school, not just those in a teacher’s homeroom.

Telephone Usage

Cell phones are to be used responsibly. Personal calls/texting should be made and /or received only on scheduled breaks in order to avoid any interruptions to classroom instruction or supervisory duties. Facebook and other social media should not be used at all during contract time.

Use of District Property

Employees may be provided access to and use of District property including, but not limited to, desks, file cabinets, closets, storage areas and computers for classroom use. These items remain the property of the District and are subject to inspection by District administrators.

Every employee with access to a district computer is required to read the District Acceptable Use Policy, which states the district requirements for computer use. The employee signature indicates understanding and agreement to follow the policy.

Work Orders

When you need to report a maintenance or technology problem, please put a work order in via School Dude and notify the principal so he can send it on to the technology or maintenance office. Please do not call the maintenance/technology office to report a technology problem.

2013-14 Goodman School Committees/Representatives

CARE Team	Samantha Hamilton Marjorie Kilby Laurie Wilson Susan Falkenberry Kim Baker *Grade Level
PRIDE Representative	Casey Clapp
CAT Representatives	Jennifer Curtis-Kindergarten Emi Capps-1 st grade Casey Clapp-2 nd grade Teresa Avicola-3 rd grade Crystal Williams-4 th grade
PAWS Committee	Samantha Hamilton Marjorie Kilby Cody Crocker Trudy Hay Loretta Bales Elaine Branham
PLC Team	Samantha Hamilton Brittany Hankins Jennifer Rogers Teresa Avicola Katherine Hastings Crystal Williams
PBIS Team Team	Samantha Hamilton Marjorie Kilby Jennifer Curtis Emi Capps Casey Clapp – Chairperson Brittany Hankins Ashley Carpenter
Professional Development Representative	Vanessa Harris
Safety Committee	Samantha Hamilton Matt McKee Trudy Hay Michelle Wilson Marjorie Kilby
Social Committee	Samantha Hamilton Marjorie Kilby Brittany Hankins Casey Clapp Jennifer Rogers Trudy Hay Katharine Watkins

Goodman Elementary 2013-2014

While all School Board policies are important, please become familiar with the following:

AC	Prohibition against Discrimination, Harassment and Retaliation
EHB	Technology Usage
GBCB	Staff Conduct and Ethics
GBCC	Staff Cell Phone Use
GBH	Staff/Student Relations
GCA	Professional Staff Positions
GCBDA	Certificated Staff Short-Term Leaves and Absences
IGBA	Programs for Students with Disabilities
JGGA	Seclusion, Isolation and Restraint
JO	Student Records

For information on all other policies please go to www.neoshopublicschools.net under Administration and Board.