

Dear Benton staff,

Welcome back to a new school year. Last year was an amazing year and we will continue all of the great things that are going on at Benton.

I have experienced the dedication of the Benton staff first hand and look forward to leading the learning and supporting you as a faculty. My philosophy as a leader is centered on understanding and responding to the needs of our students through my personal dedication to professional growth and development.

I have an open door policy and am always interested to speak with you and our students, and to listen to concerns, requests and feedback. Let me know how I can support your teaching and learning. I want to know how I can make everyone's day easier and still accomplish my other tasks. I don't expect perfection from anybody just growth in a positive direction.

I am so proud of the work I know you do with our students!

Respectfully,

Jody Martin



**Benton Elementary School  
Administration and Staff  
2013-2014**

Superintendent of Schools.....Mr. Dan Decker  
Assistant Superintendent of Curriculum and Instruction.....Mrs. Glenda Condict  
Assistant Superintendant of Business and Finance.....Mr. Tim Crawley  
Principal.....Mrs. Jody Martin  
Assistant Principal.....Mr. Jeremy Phillips

**Secretaries**

Dawn Wood  
Mirissa Griffin

**Kindergarten Teachers**

Melissa Daniel  
Dana Gunlock  
Angel Hayes  
Delisa Johnson  
Beverly Jackson

**First Grade Teachers**

Ashley Jenkins  
Stefanie Moudy  
Heather Sides  
Tiffini Thompson  
Hope Totman

**Second Grade Teachers**

Ruth Bennett  
Angela Davidson  
Manny Derryberry  
Melody Whitehead  
Brandy Tillman

**Third Grade Teachers**

Teresa Frizzell  
Stephanie Helton  
Amanda Jones  
Tracy Lett

**Fourth Grade Teachers**

Chett Daniel  
Jenny Houk  
Theresa Widener  
Sean Wilson

**Resource Teachers**

Yvonne McClintock  
Becky Freund  
Ralph Maness  
Randi Montgomery  
Bekah Peters  
Pat Sparlin  
Kathy Friend  
Kristina Stewart  
Janice Robinson

**Librarian**

Ellen Farwell  
Easter Chapman

**Art Teacher**

Sarah Gartin

**P. E. Teacher**

Martin Moore

**Computer Lab Teacher**

Brandi McNeil

**Music Teacher**

Deborah Clements

**ESL Specialist**

Cammy Goucher  
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**Guidance Counselor**

Jennifer Erisman

**Speech Therapist**

Jacqueline Lanham

**Nurse**

Melinda VanWinkle

**Title 1 Reading**

Brenda Baker  
Renee Lewis  
Cindy Brand  
Rebecca Martin

**Custodians**

Dan Trimble  
Mary Peck  
Rick Brown

**Food Service**

Carole McDaniel  
Debbie Coberley  
Brittany Peirsol  
Linda Schockley  
Angie Atchison

## **District Mission Statement**

The mission of the Neosho R-5 School District is to inspire high academic achievement and maximize personal potential in all students.

## **Benton Elementary School Vision Statement**

The mission of Benton Elementary is to develop critical thinkers and life-long learners.

All students, parents, and staff of the Benton Elementary Community will provide a physically and emotionally safe child-centered environment that promotes life-long learning by:

- A. Meeting the academic needs of each student.
- B. Collaborating to improve student learning.
- C. Establishing a positive working relationship with families and community.
- D. Demonstrating character education.
- E. Celebrating accomplishments.

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8:15	Late Bell
3:15	Day Care Dismissed
3:20	Parent Pick Up
3:25	Bus Riders to Bus Room

Walkers will be dismissed as soon as the buses leave the parking lot.

	<b><u>Lunch</u></b>	<b><u>Lunch Recess</u></b>
<b>Kindergarten</b>	10:50-11:20	11:20-11:40
<b>First Grade</b>	11:20-11:40	11:40-12:00
<b>Second Grade</b>	11:40-12:00	12:00-12:20
<b>Third Grade</b>	12:00-12:20	12:20-12:40
<b>Fourth Grade</b>	12:20-12:40	12:40-1:00

## **Activities Inside/Outside the Classroom**

Be on time when taking your students to and from special classes. When leaving your classroom for any activity that has not been scheduled, please notify the office. This is necessary in case we need to call a student from your room.

## **Arrival and Departure of Staff**

**All teachers shall be at school by 7:45 and in the gym no later than 7:55 for announcements.** Staff is to remain at school until 3:30, unless prior arrangements have been discussed with the principal. From time to time all of us need to leave early and generally permission to do so will be given if it has been discussed with the principal in advance. The secretaries will be in the office from 7:30 to 4:00 on all school days.

## **Arrival and Departure of Students**

Students should arrive at school between 7:30 and 8:20. Students will be counted tardy after 8:20. When arriving, students should report to the cafeteria breakfast line if they are eating breakfast and if they are not eating breakfast, they are to report to the gym. If it is past 8:20, students are to first report to the office for a tardy slip and then walk to class.

Monday through Thursday, parents picking students up may do so in the parent pick-up lane at 3:20. Bus students will leave at 3:40. Every Friday, parent pick up students will be dismissed at 2:20 and bus students will be dismissed at 2:40.

Students will be dismissed to the after school program at dismissal time. No teacher has the authority to dismiss students from the school grounds. Parents requesting a child should be sent to the office where the child will then be called from the classroom. **DO NOT dismiss a child until you are notified from the office.**

## **Attendance and Record-Keeping**

Teachers are responsible for taking attendance each morning on the computer by 8:20. If a student leaves during the school day he or she should check out through the office. Attendance will be kept on an hourly rate. The office attendance book will be considered the official record. Attendance will be deducted if a student leaves prior to 3:15.

Students should never be dismissed from the classroom to leave school. If an individual asks for a student at your door, ask that person to report to the office. The office will then call the student from your room. This allows for accurate record keeping and also provides for the safety of the students. The office keeps custody papers on students who are or have been a part of a custody hearing.

### **Library Materials**

All books and reference books should be stamped with the school stamp and the cost of the book before issuing to students. This is the responsibility of the teacher. If a book is lost or destroyed by a student the office should be notified. The child will be assessed the cost of the book. All books, including library books, should be accounted for when a child moves from this school. The classroom teacher is to account for all textbooks and should notify the librarian so that he/she can account for library books. Any teacher may check out A.V. equipment from the library.

### **Building Security**

When the teacher leaves for the day he/she should lock his/her classroom. If the custodian prior to the teacher leaving has secured the building, the teacher should make sure the outside door used to exit the building secures itself as he/she leaves. Throughout the day, all outside doors will remain locked at all times. The exception to this will be one door to the main building entrance. Teachers on recess duty will need to carry outside door keys to enter the building after recess.

### **Care of Building**

Care and maintenance of the school building is the obligation of every member of the staff. Teachers should show and express pride in their classrooms. Setting high expectations for the room's appearance and cleanliness can do this. Students should keep individual desks clean and neatly organized. Books should never be placed on the floor. Student's desks should not become cluttered with trash.

Teachers are responsible for keeping their room colorful and attractive. Student work should be displayed in the room and hallway. Bulletin boards and walls should be used for displays that encourage learning. Tape should not be used on the walls. Decals are not to be placed on student desks or furniture in the classrooms.

### **Class Schedule**

The principal will develop a weekly schedule for P.E., music, library, computer, recess, and lunch. Each classroom teacher is to then develop a daily classroom schedule that will utilize classroom time to the fullest extent. It is the responsibility of the teacher to turn in a copy of his/her schedule to the principal and secretaries and have this schedule displayed on the teacher's desk for use by a substitute. When special classes are cancelled due to long weekends, teacher in-services, school assemblies, parties, etc., teachers will try to reschedule the class before or after the missed day.

### **Classroom Expectations**

The following student expectations should be discussed with your students. Students will:

1. Stay in their seats during instructional activities.
2. Raise their hand for permission to speak.
3. Treat others with kindness and respect.

4. Keep hands, feet, and other objects to themselves.
5. Follow all directions.
6. Respect the property of others.
7. Practice honesty and truthfulness.
8. Complete all assignments.

Documentation is essential for the efficient and effective resolution of discipline problems. Keep anecdotal records of details of any incidents, which may need the attention of parents and/or the principal. Keep parents fully informed when problems concerning their child occur. If a note is sent home with the child it should require a parent signature and be returned to the teacher. Teacher phone calls to parents are preferable to letters.

### **Coffee and Pop**

Coffee and pop may be taken to the classroom by teachers, but are not to be consumed in front of the students. Pop is not to be purchased by students or for students from the school pop machine unless given for an award by the teacher. Students may consume only clear pop (Sprite, 7-Up, Mt. Dew, etc.) in the classroom.

### **Collaboration**

The district has provided weekly collaboration time for all teachers to be used to work on analyzing data, creating assessments, and discussing strategies and techniques. The time will be from 2:45 until 3:30 each Friday.

### **District Dress Code for Staff**

Rationale: The Administrative Council believes that members of the Neosho R-5 School District staff should conduct themselves as professionals. To be respected as professionals within our community, we believe that the way we dress is an important component of our profession and the impression our students and the community have of us.

Standards: School Personnel should be attired each day, at least, to the level of dress casual.

- No jeans of any kind
- No athletic shoes
- No T-shirts
- No wind suits

Correct Examples:

- Dockers style slacks
- Button-down or golf-style shirts for men
- Dressy short sets/skorts, of appropriate length, for women

Exceptions: Special considerations should be discussed with the building administrator.

- On special building-wide or district-wide activity days, such as field trips, workdays, and special event days, attire appropriate to the activity, is acceptable.
- Staff members should provide a current letter from a physician stating any medical condition requiring special shoes or attire.
- Physical Education teachers
- Nurses (appropriate departmental attire)
- Food Service (appropriate departmental uniform)
- Custodial/Maintenance (appropriate departmental uniform)
- Bus Drivers (appropriate departmental uniform)

### **District Dress Code for Students**

If you see a child who is dressed inappropriately, please notify their teacher and/or send them to the office where the office staff will address the situation. The dress code is as follows:

- Shorts and skirts should have a minimum length of mid-thigh.
- Pants or shirts with holes are not acceptable, nor are blouses that show any part of the stomach, chest or back. Summer shirts should have at least a 2-inch strap and should cover the midriff.
- Students should not wear clothing that is disruptive, suggestive, or objectionable in any way. They should not have writing that is inappropriate for school.

### **Duty Schedule**

It is very important that the school provides adequate supervision and guidance of the students during the time the student is in the care of the school. Special duty assignments will be limited as much as possible, but it is the responsibility of each faculty and staff member to accept special assignments on the playground, bus room, and lunchroom and during extracurricular activities. It is imperative that any teacher on duty be present for that duty on time, if not a few minutes early.

## **Emergency Drills-Regulation 5240**

### **Earthquake Drills**

Earthquake drills will be held once per year. Students should take cover under their desk or any other furniture that is strong enough to withstand falling debris. Once the trembling is over, the students should be guided to those areas quickly and orderly. Once the students have reached the shelter area the teacher should call roll to account for all students. There is no signal for an earthquake since there would be no advance warning. For the purpose of a drill an announcement will be made over the intercom to begin earthquake drill procedures.

### **I.O.C. Drills**

I.O.C. (Intruder On Campus) drills will be held twice a year. Emergency procedures should be followed as outlined according to the emergency procedures guide posted in the classrooms.

### **Fire Drills**

Fire drills will be held once per quarter. Emergency procedures should be followed as outlined according to the evacuation diagram posted in each room. Evacuation should be completed as quickly and orderly as possible. Once outside each teacher should have a roster and roll should be taken to account for each child. If any student is not accounted for the principal should be advised at once. The signal for a fire evacuation will be continuous bells with blinking lights in the hallway.

### **Tornado Drills**

Tornado drills will be held once per quarter. Emergency procedures should be followed as outlined according to the evacuation diagram posted in each room. Evacuation should be completed as quickly and orderly as possible. Once the students are in the designated area, each teacher should have a roster and roll should be taken to account for each child. If any student is not accounted for the principal should be advised at once. The signal for a tornado evacuation will be continuous short rings.



### **Faculty Meetings**

Faculty meetings will be held on the 3<sup>rd</sup> Wednesday of each month. All faculty members are expected to attend faculty meetings, unless prior arrangements have been made with the principal. Teachers are responsible for attending all grade level/departmental meetings scheduled by the school district administration.

### **Family Educational Rights and Privacy Act (FERPA) Policy 2400**

A letter concerning parents' rights is sent to parents in the first day of school packet. Teachers are required to read the FERPA ACT & indicate their understanding of it by their signature on a form given to them by the principal.

### **Grading and Homework**

Each teacher will be obligated to keep a record of the work of all students. Grades should be recorded in the computer and/or grade book. All grade books are to be given to the office at the end of each school year to be kept on file. The teacher should record a minimum of two grades per week, per subject level, per student.

Any grade that goes in the grade book should be graded by the teacher (not students). Papers graded by students should not be used as recorded grades. Student grades should not be posted or announced by student or teacher. At the end of the first four weeks of each quarter, students' grades will be averaged and a report sent home to parents. This report should require the parent's signature and be returned to the teacher. Homework is an extension of the classroom which reinforces learning at home. Homework will be assigned as necessary.

### **Health Services**

Students that are ill or injured should be sent to the health room accompanied by another student or an adult. NO medications are to be given to pupils, including aspirin, by the teacher. All medicine and notes of instructions should be sent to the health office. Do not keep medicine in your room.

### **Lesson Plans**

It is imperative that each teacher adequately prepare to teach his/her students on a daily basis. Therefore, it is required that every certified instructor prepares and submits a weekly lesson plan to the building principal. Ninety minutes of uninterrupted reading time and sixty minutes of uninterrupted math time is expected each day.

### **Parent Contact**

Letters written to parents should be cleared through the principal. Keep a copy on file and a record of when the communication was sent. Keep a record of telephone conversations or other pertinent communications.

### **Lunch Charges**

Students may not charge more than three lunches. After three charges, student will be given an alternative lunch until charges are paid. Faculty lunch charges shall not be allowed to accumulate to a large amount (not more than \$7.50).

### **Lunch and Milk Tickets**

All meals should be paid in advance. Parents need to send money in an envelope with the student's first and last name and the teacher's name. Instruct your child to put money envelopes in the mailboxes in the cafeteria. Teachers will take lunch count electronically by 8:20 each morning.

	Breakfast	Lunch	
Full Price	\$1.25	\$1.85	
Reduced	\$ .30	\$ .40	
Adult	\$1.50	\$2.70	Milk-\$.35

### **Lunchroom Procedures**

- Students enter the lunchroom without talking.
- The last 5 minutes are designated as a period of no talking while the classes finish their meal.
- Students are expected to follow all lunchroom rules.
- A 20 minute recess is scheduled before or after the lunch period.
- Teachers of each lunch period may work out a rotation plan that is agreeable to the group.
- Proceed to the cafeteria promptly according to the schedule.
- Discuss and insist on adherence to lunchroom rules.
- Students may return trays and deposit trash when so directed by supervisor.
- Teachers escort their students to lunch and monitor until they are through the lunch serving line.
- In cafeteria, students who are disruptive, uncooperative, etc. may be assigned to another table for the remainder of the lunch period.
- Students who continually exhibit poor behavior may forfeit recess privilege and have parents contacted.

### **Mid-Quarter Progress Reports**

Teachers are to send Mid-Quarter Progress Reports for all students. Reports for students with low grades or drastically changed grades should be brought to the attention of the student's parents. Please discuss these situations with the principal.

### **Snack Breaks**

Snack breaks will be left to the discretion of the teacher in kindergarten and first grade. If teachers elect to have snacks the students are to provide their own food.

### **Weekly Newsletters**

Every week students will bring home a class newsletter. Teachers will decide procedures for daily/weekly work coming home to parents. A copy of the newsletter should be turned in to the principal each week.

### **Meetings with Principal**

Once a month teachers at each grade level will meet with the principal to discuss various topics. The principal will meet with them at their common planning time which has been provided.

### **Office Discipline**

If a student is to be sent to the office, it is beneficial for the teacher to accompany the child and bring the completed discipline referral form. I prefer to visit with a student who has been sent to the office with the completed paperwork.

### **Permanent Records**

All permanent records will be started in the office. Records may be checked out of the office when necessary. Semester grades should be entered on the cumulative folder as soon as possible following the end of each semester. At the time of a student drop the records should be completed and brought to the office. This should be done within two days.

### **Permanent Records Checklist**

- 🍏 Pupil personal record
  - All available information recorded
  - Date entered and/or dropped
- 🍏 Attendance record
  - Year
  - Teacher's name
  - Grades for each subject (first and second semester)
  - Days present and absent
  - Promoted to grade
- 🍏 Test information
  - All test information recorded
- 🍏 Special Education
  - Kindergarten screening student record
  - Diagnostic summary
  - Individual education program
  - Notification of change in placement
  - Consent for destruction of student records

### **Classroom Parties**

School parties are scheduled four times each year. They are Fall (October), Winter (December), and Friendship (February). Arrangements are the responsibility of the PTO and assigned room parents. All food must be store-bought and pre-packaged.

## **Playground Guidelines and Procedures**

1. Play in areas designated according to posted schedule or as directed by supervisor.
2. Do not run up the slides.
3. Do not kick balls on the playground in such a manner that would cause them to roll beyond the boundaries of the playground.
4. Do not jump or run through swings or any structures or play equipment on the playground.
5. Do not behave irresponsibly on equipment.
6. Do not run through boxed impact-areas where play equipment is placed.
7. Fighting, profanity, using obscene gestures, arguing, etc., are not allowed.
8. Do not leave the playground without permission.
9. Line up immediately when the whistle is blown.
10. Stand quietly in line.
11. Keep hands and feet to self.
12. At the end of recess, line up immediately at the designated place when the supervisor blows the whistle bell rings.
13. The person with the ball/equipment should hold it and stop play IMMEDIATELY when the end of recess is announced (whistle).

## **Playground Guidelines and Rules**

Due to security concerns, parents are not allowed on the playground during scheduled recess times. However, parents are welcome to eat lunch with their children in the cafeteria. In an effort to minimize disruptive behavior on the playground, minimal numbers of students will be scheduled at any one time for recess. The following general rules and guidelines should be followed to promote a peaceful and enjoyable playground:

1. If for some reason you can't make your playground duty assignment, please arrange for another teacher to take your duty or notify the principal.
2. Teachers on playground duty should circulate throughout their assigned area and not visit with other teachers who are on duty at the same time.
3. It is a general rule that students will not go out to recess if the temperature is below 32 degrees. The office will make an announcement when students are not to go out unless it is obvious (raining, very cold, etc.). If the temperature is 100 degrees or more, the students will stay inside. If an announcement has not been made and you have some doubt whether the students should go out, call the office.
4. Each classroom teacher should escort her class to the outside door when the students are going to recess. Each teacher should also meet her class at the outside door when the children re-enter the building from recess.
5. Footballs, baseballs, softballs, and bats are not allowed on the playground. Lightweight plastic bats and whiffle balls are permitted. No wrestling, kickback, karate, or any other aggressive type behavior will be allowed even if it is being done in a playful manner.

## **Protection of Student Rights Policy 1610**

All instructional materials, including teachers' manuals, films, tapes or other supplementary material which will be used in connection with any survey, analysis or evaluation shall be available for inspection by parents/guardians of the students.

### **Report Cards and Conferences**

Report cards are issued once each quarter and conferences are scheduled anytime a teacher or parent feels a need. All parents are invited by the teacher to attend a conference at the end of the first quarter. Conferences are held at the end of the third quarter with parents whose child is struggling academically and/or behaviorally. Teachers should make an effort to make positive comments on the grade card in the space provided for teacher comment. Any letter sent to parents regarding a student's grades or discipline should be copied and kept on file by the teacher.

### **Substitute Folder**

Each teacher should have a substitute folder on the teacher's desk. Contents of the folder should consist of, but not be limited to the following:

- Daily Activities Schedule
- Duty Schedule
- Lunch Schedule
- Recess Schedule
- Class Roster
- Emergency Procedures
- Students with special concerns

### **Substitute Teachers**

When you need a substitute teacher you will need to call or text (preferred method) the principal as soon as possible. The principal's phone number is 417-592-2834. The principal will then call the substitute caller. If you do not reach the principal, you may leave a message. Please call before 10:00 p.m. and/or after 5:30 a.m. Do NOT call and leave a message on the school phone. If you know several days or weeks in advance you will need a substitute teacher, you may notify the principal at school.

### **Teacher Jurisdiction**

All teachers have authority to intervene where our students are concerned on school property. All teachers are responsible for disciplining, giving guidance or providing safety for all the students of this school, not just those in a teacher's homeroom.

### **Telephone Usage**

Cell phones are to be used responsibly. Personal calls/texting should be made and /or received only on scheduled breaks in order to avoid any interruptions to classroom instruction or supervisory duties. This also includes Facebook, Twitter and

other networking sites. Phone calls can be made from the teacher's workroom telephone in the office.

### **Use of District Property**

Employees may be provided access to and use of district property including, but not limited to, desks, file cabinets, closets, storage areas and computers for classroom use. These items remain the property of the district and are subject to inspection by district administrators.

Every employee with access to a district computer is required to read the District Acceptable Use Policy, which states the district requirements for computer use. The employee signature indicates understanding and agreement to follow the policy.

### **Work Orders**

When you need to report a maintenance or technology problem, please put a work order in via School Dude and notify the principal so he can send it on to the technology or maintenance office. Please do not call the maintenance/technology office to report a technology problem.

### **Lounge Cleanup**

The lounge area should be cleaned each evening by staff members. Cleaning should include clearing tables and counters of lunch and snack items, putting away of clean dishes, neatly stacking magazines and work supplies, all papers and debris removed from floor. The microwaves and refrigerator should be cleaned as needed.

**Aug.** Office

**Sept.** Title I

**Oct.** Special Education

**Nov.** Kindergarten

**Dec.** 1<sup>st</sup> Grade

**Jan.** Specials

**Feb.** 4<sup>th</sup> Grade

**Mar.** 2<sup>nd</sup> Grade

**Apr.** 3<sup>rd</sup> Grade

**May** Office

## **Monthly Staff Birthday Parties**

2<sup>nd</sup> Friday of the Month: The Birthday Committee will announce to the building the flavor/food culture for the month and bring desserts. The rest of the staff will provide potluck dishes.

### **Birthday Committee**

<b><u>July(May)</u></b> Maness Sparlin C Daniel Derryberry McClintock	<b><u>August</u></b> Goucher Tillman Moore M Daniel Helton Robinson	<b><u>September</u></b> Johnson Jones Moore Jackson Lett Trimble	<b><u>October</u></b> Totman Thompson Lanham Peters Whitehead Erisman	<b><u>November</u></b> Davidson Houk Bennett Clements Stewart Baker	<b><u>December</u></b> Frizzell McNeill Farwell Moudy Phillips
<b><u>January</u></b> Goucher Tillman Moore M Daniel Helton Robinson	<b><u>February</u></b> Wilson Widener Whitehead Sides Hayes Chapman	<b><u>March</u></b> Gunlock Brand Houk R Martin J Martin	<b><u>April(June)</u></b> Friend Gartin Montgomery Freund VanWinkle	<b><u>May(July)</u></b> Maness Sparlin C Daniel Pherigo McClintock	<b><u>June(April)</u></b> Bowers Gartin Montgomery Freund Lewis

## **Snacks on Spirit Day**

4<sup>th</sup> Friday of the Month: The Snack Committee will bring snacks (homemade or store-bought) including chips, cookies, veggie trays, etc.

### **Snack Committee**

#### **August**

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#### **September**

Whitehead  
Houk  
Brand  
Coberly  
Peirsol  
R Martin

#### **October**

M Daniel  
Helton  
McNeill  
Robinson  
Trimble  
Atchison  
Sides

#### **November**

Gunlock  
Derryberry  
Jones  
Griffin  
Widener  
Totman  
Friend

#### **December**

-

#### **January**

Thompson  
Gartin  
Bennett  
J Martin  
Freund  
McClintock  
Jenkins

#### **February**

Wood  
Sparlin  
Jackson  
Erisman  
C Daniel  
Tillman  
Montgomery

#### **March**

Frizzell  
Wilson  
Stewart  
Clements  
Baker  
Chapman  
Hayes

#### **April**

Lewis  
Phillips  
Moudy  
Farwell  
McDaniel  
Lett  
Shockley

#### **May**

Johnson  
VanWinkle  
Davidson  
Moore  
Goucher  
Lanham



## Specials Schedule 2013-2014

Time	Grade	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Art</b>						
8:30 - 9:20	2 <sup>nd</sup>	Derryberry	Tillman	Whitehead	Bennett	Davidson
9:25 - 10:15	1 <sup>st</sup>	Sides	Jenkins	Thompson	Moudy	Totman
10:20 - 11:10	3 <sup>rd</sup>	Lett	Frizzell	Helton		Jones
11:15 - 12:05	Lunch	~	~	~	~	~
12:10 - 1:00	K	Hayes	Gunlock	M. Daniel	Johnson	Jackson
1:05 - 1:55	4 <sup>th</sup>		Houk	C. Daniel	Widener	Wilson
<b>Computer</b>						
8:30 - 9:20	2 <sup>nd</sup>	Davidson	Derryberry	Tillman	Whitehead	Bennett
9:25 - 10:15	1 <sup>st</sup>	Totman	Sides	Jenkins	Thompson	Moudy
10:20 - 11:10	3 <sup>rd</sup>	Frizzell	Helton		Jones	Lett
11:15 - 12:05	Lunch	~	~	~	~	~
12:10 - 1:00	K	Johnson	M. Daniel	Jackson	Gunlock	Hayes
1:05 - 1:55	4 <sup>th</sup>	Wilson		Houk	C. Daniel	Widener
<b>Library</b>						
8:30 - 9:20	2 <sup>nd</sup>	Bennett	Davidson	Derryberry	Tillman	Whitehead
9:25 - 10:15	1 <sup>st</sup>	Moudy	Totman	Sides	Jenkins	Thompson
10:20 - 11:10	3 <sup>rd</sup>	Helton		Jones	Lett	Frizzell
11:15 - 12:05	Lunch	~	~	~	~	~
12:10 - 1:00	K	Jackson	Johnson	Hayes	M. Daniel	Gunlock
1:05 - 1:55	4 <sup>th</sup>	Widener	Wilson		Houk	C. Daniel
<b>Music</b>						
8:30 - 9:20	2 <sup>nd</sup>	Whitehead	Bennett	Davidson	Derryberry	Tillman
9:25 - 10:15	1 <sup>st</sup>	Thompson	Moudy	Totman	Sides	Jenkins
10:20 - 11:10	3 <sup>rd</sup>		Jones	Lett	Frizzell	Helton
11:15 - 12:05	Lunch	~	~	~	~	~
12:10 - 1:00	K	Gunlock	Hayes	Johnson	Jackson	M. Daniel
1:05 - 1:55	4 <sup>th</sup>	C. Daniel	Widener	Wilson		Houk
<b>P. E.</b>						
8:30 - 9:20	2 <sup>nd</sup>	Tillman	Whitehead	Bennett	Davidson	Derryberry
9:25 - 10:15	1 <sup>st</sup>	Jenkins	Thompson	Moudy	Totman	Sides
10:20 - 11:10	3 <sup>rd</sup>	Jones	Lett	Frizzell	Helton	Dev. PE?
11:15 - 12:05	Lunch	~	~	~	~	~
12:10 - 1:00	K	M. Daniel	Jackson	Gunlock	Hayes	Johnson
1:05 - 1:55	4 <sup>th</sup>	Houk	C. Daniel	Widener	Wilson	